



RENTAL INFORMATION

Property, management, costs and utilities

Complete the fields, select applicable options, and save a copy of this form.

1 Property information

Date completed

Unit available date

Unit location / unit number

Building name

Property street address

City

State

ZIP code

2 Management and owner information

Managed by (select one)

☐ Owner ☐ Management company

Is the owner on site? (select one)

☐ Yes ☐ No

Owner name

Owner street address

Owner address (continued)

Owner city

State

ZIP code

3 Unit size and cost

Number of bedrooms

Number of bathrooms

Square footage

Rent amount (\$)

Deposit amount (\$)

Year built



RENTAL INFORMATION

Utilities, unit characteristics and amenities

Complete the fields, select applicable options, and save a copy of this form.

4 Utilities and appliances

Owner-paid utilities included in rent

☐ Water ☐ Sewer ☐ Trash collection

Appliances in the unit

☐ Refrigerator ☐ Range

Check all that apply above. Select one fuel in each column below.

Unit heating

- ☐ Natural gas
- ☐ Electric
- ☐ Bottle gas
- ☐ Coal
- ☐ Oil
- ☐ Other

Water heating

- ☐ Natural gas
- ☐ Electric
- ☐ Bottle gas
- ☐ Coal
- ☐ Oil
- ☐ Other

Stove

- ☐ Natural gas
- ☐ Electric
- ☐ Bottle gas

5 Unit characteristics

Unit type (select one)

- ☐ Older home
- ☐ High rise
- ☐ Mobile home
- ☐ Row house / garden apartment
- ☐ Older multifamily
- ☐ Two/three family (duplex)
- ☐ Single family detached

Size of unit

- ☐ Above average
- ☐ Average
- ☐ Below average

Quality of unit

- ☐ Above average
- ☐ Average
- ☐ Below average

Estimated year of construction or last major renovation

6 Accessibility

Features to assist people with these disabilities (check all that apply)

☐ Hearing ☐ Sight ☐ Mobility ☐ Other

7 Amenities, services and maintenance

Items included in rent (check all that apply)

- ☐ Balcony, patio, deck, porch
- ☐ Driveway
- ☐ Exceptional size relative to family needs
- ☐ Garage or parking facilities
- ☐ Good maintenance of building exterior
- ☐ Good upkeep of grounds
- ☐ High-quality floors or wall coverings
- ☐ Large yard
- ☐ Other forms of weatherization
- ☐ Screen doors or windows
- ☐ Storm windows and doors
- ☐ Working fireplace